



مدرسة السّلم الأولى

THE FIRST ASSALAM SCHOOL

Rights and Responsibilities

The School has prepared this document to assist students and their parents and guardians to fully understand their rights and responsibilities, the behaviour and reward policies of the school. The school expects full cooperation from the parents and students so that the school is able to provide a healthy learning environment.

The First Assalam School takes responsibility to ensure all students are given fair treatment within school premises and are supported morally and emotionally to overcome any hurdle that may hinder the smooth learning process and healthy development of the students. The expectations from parents and guardians are made clear to assist the school in achieving this goal.

It is the responsibility of the parents and guardians that their children understand their rights and responsibilities and abide by school regulations to the best of their ability. Upon noncompliance from the guardians, the school retains full right to escalate the matter to the ministry for the student to be stopped from continuing at the school.

Rights of Students: -

- To be fully informed about all rules and regulations that they are expected to follow
- To be given a safe environment where they feel secure, appreciated, respected and welcomed.
- A holistic educational experience that is at par with international standards, and it is designed specifically to cater to the needs of the students.
- To be treated kindly with justice without any kind of physical or emotional coercion
- To be offered positive encouraging guidance to tackle with non ability to cope with class expectations
- To be guided in a positive manner to weed out any negative mindset and behaviour that may be disruptive towards school performance and their development as responsible adults
- To inform their parents about their school performance and any behavioural concerns
- To be provided immediate on campus medical support via certified nurses if needed and referred to hospital facilities for cases that are beyond the scope of the school.
- To be able to consult with a social worker provided by the school, assuring confidentiality regarding any matter that may distress the students whether in school or at elsewhere.

- To be given emotional and psychological support needed by them to give their best performance at school
- To approach The Principal directly if the student feels the need

Responsibilities of Students: -

- To understand fully the aims and goals of the school
- To be on their best behaviour and fully cooperate with the teachers following all instructions given in class
- To respect and value school facilities and equipments
- To comply with school rules and regulations that are made clear to them
- To follow the behaviour policies of the school and understand that noncompliance will have necessary consequences
- To follow the uniform policies given to them
- To be respectful of all teaching and administration staff and all other fellow students

Rights of Parents: -

- To be provided all necessary guidelines to understand school vision, mission, services, policies and rules and regulations
- To be given full support needed with documentation work for enrolling their children to the school
- To be updated about changes in school policies and regulations before hand
- To be able to freely approach school authorities if they have any concern
- To be treated with utmost respect and fairness
- To be clearly informed about the curriculum being taught
- To be regularly updated about their children's educational performance in school
- To be informed about any matter of concern regarding child's behavior, health or hygiene and be offered counselling and guidance to remedy the situation
- To be able to approach the ministry if they feel that their rights have been violated in any way or form by the school

Responsibilities of Parents: -

- To provide school with all necessary documentation needed to enroll their children
- To read and understand all documentations provided by the school to fully comprehend their rights and responsibilities and that of their children
- To abide by school policies and regulations
- To take full responsibility of their children complying by school rules and behaviour policies
- To assist the teachers and school staff in every way possible to ensure smooth educational experience of their children
- To provide with contact information in case of emergency
- To provide with all necessary information regarding any special need of their children, such as health or family issues or concerns. If needed school may request to get medical report from Hamad Hospital.
- To communicate with teachers and school staff when needed
- To show due respect and appropriate language at all times to school staff and volunteers
- To visit the school when asked by school authorities
- To fully cooperate with the school regarding disciplinary concerns about their children
- To provide proper healthy snacks and food for their children as per the guidelines given by the school
- To ensure that students follow basic hygiene guidelines provided by the school
- To take advantage of various hygiene and health campaigns run at the school premises so their child can understand what is expected of them
- To ensure their children follow school uniform policies
- To keep themselves updated about children's performance at school
- To regularly communicate with teachers to ensure that their child follows up at home with instructions and work given by their respective teachers
- To volunteer and participate in school events and campaigns if requested by the school, if available and possible

- To fully support the social worker and school nurse in case it is requested of them to help with the behavioural, health or hygiene issues of their children
- To understand that all misconduct and behavioural issues will be documented by the school and kept in confidentiality to be used as reference to evaluate child improvement or given to The Ministry in case of complete noncompliance from parents and students alike.